



## DSA Application Form

Please fill in all the required details in BLOCK LETTERS. Tick  boxes as applicable.

**All Fields Mandatory**

Service Applied for MTG

Date of Application: \_\_\_\_\_

Rubber Stamp	Self attested photograph of key person
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DSA Name

Operating Office Address

Landmark  City  PIN

Landline  Fax No.  Email

Website

Registered Office Address

Landmark  City  PIN

Landline  Fax No.  Email

Website

Residence Address

Landmark  City  PIN

Landline  Fax No.  Email

Website

DSA Structure  Public Limited  Pvt Ltd  Partnership (Registered? Yes  No )  Proprietorship  Others \_\_\_\_\_ (Pls Specify)

Principal Line of Business

GST No  Registration No

Date of Incorporation  Goods & Service Tax Registration No.

### Details of Proprietor/Partners/Directors

Name	Qualification	Designation	Contact No	Nationality	Aadhar No	% share

Requirement:

- Address, Office Address, Work/Business Experience, PAN No. etc.
- Attach Proof of DOB/ Address/ Identity & Signature (Copy of Passport/ Pan card/Voter's ID)
- Copy of PAN Card

### Current / Prior Experience Details

Product Served \_\_\_\_\_ Average Accounts (in No's and in INR'000) \_\_\_\_\_

Area of Operations \_\_\_\_\_ No of executives \_\_\_\_\_

Requirement:

- Attach brief write on mode of operations and process being followed for carrying out the applied activity.

## Reference 1

Name

Contact Nos

Name of Financial Institute

Email

## Reference 2

Name

Contact Nos

Name of Financial Institute

Email

## Regulatory Details

Particulars	Registered (Yes/No)	Registration No.
Registered with Central/ State tax Authorities		
Goods & Service Tax Registration		
Registration under CLRA Act		
ESIS Registration		
EPF Registration		
Shops & Establishment Act Registration		
Payment of Bonus Act		
Minimum Wages Act		
Payment of Wages Act		
Payment of Gratuity Act, 1972		
Any other licenses/ registrations/ compliance, specify		

Is there any Outstanding court orders and/ or current, pending or potential, litigation against your concern or to your knowledge, against any of your employees?  
If YES, please attach details in an annexure to this form

Do you employ sub-contractors to do any of your core activities?  
If YES, please attach details in an annexure to this form with similar confirmation requirements

Not been removed / dismissed from service (previous employment)  
If YES, please provide the details

Not been found guilty of misconduct in professional capacity  
If YES, please provide the details

Not an un-discharged insolvent  
If YES, please provide the details

Not been convicted of an offence connected with any proceeding under the Income Tax Act 1961, Wealth Tax Act 1957 or Gift Tax Act 1958  
If YES, please provide the details

Associated with any ABFL employees?  
If YES, please provide Employee Name

I confirm that all the particulars given hereinabove are true and correct.

Beneficiary Name  Bank

Credit Account No.  Branch

Centre (Location)  Account Type

RTGS / IFSC Code

## Declaration :-

I / We confirm that all the particulars given hereinabove are true and correct.

I / We hereby provide my consent to :-

1. ABFL may conduct check on my/our credit information with any of the credit bureau..

2. ABFL may conduct a background check to be either by their employees or through any third party vendor.

ABFL in the said regards may share my details/ information and the documents held by ABFL to its agents, partners as may be required.

Name of Principal ( Proprietor/ Partner/ Director)

Name of Service Provider:

Sign  Position

Rubber Stamp  Date

RM Recommendation :

RM Name :

RM Signature :

Document Type	Applicable for	Document Description
ID Proof	Individual Entity	Copy of Photo Pan Card Copy of Laminated Driving License (Permanent only) Copy of Valid Indian Passport Copy of Voter's Identity Card Copy of Defence ID Card
Legal Existence Proof	Non-Individual Entity (Proprietor/ Partnership/ Company)	Partnership Deed / Certificate of Registration in case the firm is registered MOA and AOA along with certificate of Incorporation. In case of Public Limited company certificate of commencement of business also to be taken. PAN Card of entity Goods & Sales Tax Registration Certificate Shop & Establishment Certificate Factory Registration Certificate Importer-Exporter Code Certificate Sales Tax Return duly acknowledged by the department with seal and date
	Non-Individual Entity (Club/ Trust/ Society)	Certificate of Registration with Registrar of Trusts/ Charity Commissioner/ Societies Trust Deed, constitutional document of Trust / Society
Address Proof	Individual Entity	Latest Telephone Bill (Not older than 3 months & showing consumption) Electricity Bill (Not older than 3 months & showing consumption) Post Paid Piped Gas Connection (Not older than 3 months & showing consumption) Original Post Paid Mobile Bill (Not older than 3 months & showing consumption) Municipality Water Bill (Not older than 3 months & showing consumption) Notarized rent agreement with latest electricity bill issued to landlord Copy of Laminated Driving License (Permanent only) Copy of Valid Indian Passport Copy of Voter's Identity Card Bank Passbook / Latest Bank Account Statement (First page showing complete address, in case of pass book pages showing latest transactions should also be taken on records) Life Insurance Premium Receipt of any insurer (Policy should be minimum 12 months in force)
	Non-Individual Entity	Latest Telephone Bill (Not older than 3 months & showing consumption) Electricity Bill (Not older than 3 months & showing consumption) Municipality Water Bill (Not older than 3 months & showing consumption) Bank Passbook / Latest Bank Account Statement (First page showing complete address, in case of pass book pages showing latest transactions should also be taken on records) Income Tax Assessment Order Municipality Tax Receipt / Property Tax Receipt (Receipt issued from Delhi region would not be accepted)
Signature Verification	Individual Entity	Copy of Photo Pan Card Copy of Laminated Driving License (Permanent only) Copy of Valid Indian Passport Bank Verification (Only Scheduled Commercial Banks) ECS Mandate authorized by officials of the same bank
	Non-Individual Entity	Bank Verification of entity's authorized signatory from where the PDC's are issued

**Aditya Birla Finance Limited**

**Registered Office:** Indian Rayon Compound, Veraval, Gujarat - 362 266  
**Corporate Office:** One Indiabulls Centre, Tower 1, 18th Floor, 841, Senapati Bapat Marg,  
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(O) +91 22 4356 7000 | (F) +91 22 4356 7266 | CIN: U65990GJ1991PLC064603

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